

Trapp Family Lodge

Float Week Reservation Request

Please return attention to: Owner Services

PO Box 1428, Stowe, VT 05672

By fax: 802-253-5788

By email: ownerservices@trappfamily.com

Owner's Name	
Address	
	Phone
City, State, Zip Code	Email

If more than one week is owned, please specify which week.

Please use a separate form for each week owned.

Week 1 Week 2 Week 3 Week 4

	Requested Week #	Year
First Choice		20____
Second Choice		20____
Third Choice		20____
Fourth Choice		20____

Please include at least 4 different week choices.

*(*Please see #7 on reverse side in the Float Reservation Policies)*

For year 2023 and beyond, we are moving to a Batch Reservation Process. All Float Week Requests will be collected until November 30th annually. We will then organize all requests by week, assign weeks, and notify all Owners by December 15th.

Owner's Signature

Date

Requests for specific unit with few or no stairs are given every consideration. However, due to increasing demand for these units, we are unable to honor every request. Your understanding is greatly appreciated.

***Guest House Float Week Reservation Policy (please find on the back of this page)**

Trapp Family Lodge

Guest House Float Week Reservation Policy

It is the Owner's responsibility to ensure they have requested their Float Week for the year.

1. All requests can be submitted to Owner Services during the year prior to the year requested (You may submit throughout 2022 for year 2023 reservation. (January 1, 2022 – November 30, 2022.) In 2023 you may submit for year 2024 reservation. (January 1 – 2023 – November 30, 2023)).
2. Owner Services will send reminder notices to Float Week Owners in September annually. These will all be due by November 30th each year. If you have already submitted a Float Week Reservation Request, you may ignore the mailing so as to not submit two request forms in the same year.
3. All requests must be in writing and please include at least 4 different week choices. Please list choices in order of preference. (Requests do not need to be listed chronologically).
4. Request for specific units cannot be guaranteed.
5. There are 40 units per week. If less than 40 requests have been submitted, then all requests are confirmed for the week.
6. If more than 40 requests are received for any given week, selection will be made as follows:
 - A. Owners who haven't had the requested week previously will be given preference over Owners who had the week in the current year. (If you had week #25 this year you may not be eligible for week # 25 next year.)
 - B. If more than 40 requests remain after the first step, a lottery selection is instituted.
 - C. After Step A. and LESS than 40 requests remain, the booking will be filled. A lottery will be held from those requests originally excluded.
7. Owners not receiving their first choice will have their 2nd, 3rd or 4th request honored when possible.
8. If all 4 requests are unavailable, a letter is sent to the owner notifying them of this and asking for additional choices.
9. Owners will be notified via email by December 15th annually as to the week they were reserved.
10. Failure to pay the maintenance fees in a timely manner will result in the cancellation of confirmed float weeks.

These policies and procedures are designed to be fair to all owners and to assure proper recording of all reservation requests.

By submitting written special requests well in advance, we feel we can better accommodate all Owner in a timely and just manner.